

**General Assembly Office Annual KPI Report Template**

Presbyterian Church of Ghana  
2020-2029 Strategic Plan  
**Annual KPI Report**

<b>Year:</b>	
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**Clerk of General Assembly**

Code	Goals	Key Performance Indicators (KPI)	Unit	Actual PI CY-1	Target PI CY	Actual PI CY
NOG-01	Grow the membership of the Church by at least 10% per annum	Number of Members	No.			
		Year on Year Growth Rate	%			
NOG-02	Submit GAO TYRP and AQT to GAC	By 15th November annually	Date			
NOG-03	Submit Year to Date Report as at end of 1st and 3rd Quarter to GAC	Within 42 days of the end of the quarter	Date			
NOG-04	Submit GAO Annual Report to GAC	By mid-March each year	Date			
NOG-05	Appraise and set performance targets for Presbytery Chairpersons, Diectors and Staff of the GAO	By 31st December annually	Date			
NOG-06	GAC adopts a Performance Management System (PMS) for Principal Officers, Directors and Staff of all Courts	By 30th September 2020	Date			
NOG-07	GAO operationalizes an effective Planning, Monitoring and Evaluation System (PMES) for all Courts	By 30th September 2021	Date			

Code	Goals	Key Performance Indicators (KPI)	Unit	Actual PI CY-1	Target PI CY	Actual PI CY
<b>Department of Mission and Evangelism</b>						
<b>NME-01</b>	Win souls for Christ	Number of souls won	No.			
		Percentage of previous year's membership	%			
<b>NME-02</b>	Undertake mission activities	Number of mission activities undertaken	No.			
<b>NME-03</b>	Plant new Preaching Point by District	Number of Preaching Points Planted since 2020	No.			
<b>NME-04</b>	Innaugurate Congregations by District	Number of Congregations Innaugurated since 2020	No.			
<b>NME-05</b>	Establish and support Specialized Ministries by Presbytery	Number of Specialized Ministries Supported by Presbyteries	No.			
<b>NME-06</b>	Establish and support Prayer Centres by Presbytery	Number of Prayer Centres Supported	No.			
<b>NME-07</b>	GAC adopts a National Strategy for Evangelism and Church Growth every five years	When the Last Strategy was adopted	Date			

Code	Goals	Key Performance Indicators (KPI)	Unit	Actual PI CY-1	Target PI CY	Actual PI CY
<b>Department of Administration and Human Resource Management</b>						
<b>NAHRM-01</b>	Agents are regularly trained	Person days of training	Person.Day			
<b>NAHRM-02</b>	Staff are regularly trained	Person days of training	Person.Day			
<b>NAHRM-03</b>	Update on membership is submitted to GAC	At all Regular GAC Meetings	No.			
<b>NAHRM-04</b>	ICT connectivity to the lower Courts is maintained	Always/ Frequently/ Sometimes/ Rarely/ Never	Rated			
<b>NAHRM-05</b>	Lands belonging to the Church are registered	Number of lands with Land Title Certificate	No.			
		Percentage of lands with Land Title Certificate	%			
<b>NAHRM-06</b>	Landed properties belonging to the Church and their contents are insured	Number of landed properties insured	No.			
		Percentage of landed properties insured	%			
		Number of landed properties insured with TIB as brokers	No.			
<b>NAHRM-07</b>	Land acquired for Preaching Points	Number acquired since 2020	No.			
<b>NAHRM-08</b>	Chapels constructed for Preaching Points	Number constructed since 2020	No.			
<b>NAHRM-09</b>	GAC Adopts guidelines and models for building chapels and manses	30-Jun-2021	Date			
<b>NAHRM-10</b>	GAC Adopts a Manual for AHRM Practice in the Church	30-Jun-2021	Date			

Code	Goals	Key Performance Indicators (KPI)	Unit	Actual PI CY-1	Target PI CY	Actual PI CY
<b>Department of Ecumenical and Social Relations</b>						
<b>NESR-01</b>	Public interest activities are organized	No of activities	No.			
		Total number of persons who participated	No.			
<b>NESR-02</b>	Participation in Local Council of Churches (LCC) programs is promoted	No of activities	No.			
		Total number of persons who participated	No.			
<b>NESR-03</b>	Healthy relationship and ministry to people of other faith is promoted	No of activities	No.			
		Total number of persons who participated	No.			
<b>NESR-04</b>	Healthy relationship and ministry to the palace is promoted	No of activities	No.			
		Total number of persons who participated	No.			
<b>NESR-05</b>	Enhance relationship with international partners	Number persons participating in international activities	No.			
<b>NESR-06</b>	Issue advisory notes on topical national and interfaith issues to lower Courts	Number of advisory notes	No.			

Code	Goals	Key Performance Indicators (KPI)	Unit	Actual PI CY-1	Target PI CY	Actual PI CY
<b>Department of Development and Social Services</b>						
<b>NDSS-01</b>	Healthy living, sanitation and care for the environment is promoted	No of activities	No.			
		Total number of persons who participated	No.			
<b>NDSS-02</b>	Livelihood development and integration of persons with disability	Number of persons supported	No.			
<b>NDSS-03</b>	Entrepreneurial development among members is promoted	No of activities	No.			
		Total number of persons who participated	No.			
<b>NDSS-04</b>	General welfare needs (visitation, funerals, marriage, naming, etc) of	Number of persons supported	No.			
		Amount spent	GHs			
<b>NDSS-05</b>	Indigents and the extremely distressed members are supported	Number of persons supported	No.			
		Amount spent	GHs			
<b>NDSS-06</b>	Livelihood development of needy members is supported	Number of persons supported	No.			
		Amount spent	GHs			
<b>NDSS-07</b>	Set up a demonstration project for livelihood and entrepreneurial skill training by Presbytery	No of projects	No.			
		Total number of persons who participated	No.			
<b>NDSS-08</b>	GAC approves handbooks for livelihood and entrepreneurial skills development for use in training by lower Courts	30-Jun-21	Date			

Code	Goals	Key Performance Indicators (KPI)	Unit	Actual PI CY-1	Target PI CY	Actual PI CY
<b>Department of Finance</b>						
<b>NFin-01</b>	Annual audited account is submitted to the District Minister	By 31 <sup>st</sup> March each year	Date			
<b>NFin-02</b>	Expenditure on Missions & Evangelism, Welfare, Education and Scholarship is assured	Amount spent	GHs			
<b>NFin-03</b>	Operate an enterprise FMS for the Church	By 30-Jun-23	Date			
<b>Committee on Education</b>						
<b>NEdu-01</b>	Growth in number of students selected for SHS in public basic schools that are supported by the Church	Number of students selected for SHS	No.			
		Year on Year Growth Rate	%			
<b>NEdu-02</b>	School worship in basic schools is actively promoted	Number of worship services	No.			
<b>NEdu-03</b>	Speaking and reading of Ghanaian languages (non-formal education) promoted	Number of persons participating	No.			
<b>NEdu-04</b>	NUPSG programs in nearby Senior High Schools are supported	No of activities	No.			
		Total number of persons who participated	No.			
<b>NEdu-05</b>	Increased visitation to members in SHS and tertiary institutions	Number visited	No.			
		Year on Year Growth Rate	%			
<b>NEdu-06</b>	Young members are mentored	Number mentored	No.			
		Year on Year Growth Rate	%			
<b>NEdu-07</b>	Provide scholarship support to the poor and needy	Number supported	No.			
		Year on Year Growth Rate	%			

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<b>Department of Church Life and Nurture</b>						
<b>NCLN-01</b>	Increased attendance to Church Services (Children, JY and Adult)	Average Attendance	No.			
		Year on Year Growth Rate	%			
<b>NCLN-02</b>	Increased attendance to Generational Group meetings (YPG, YAF, WF & MF)	Average Attendance	No.			
		Year on Year Growth Rate	%			
<b>NCLN-03</b>	Presbyters, Committee Members and Group Executives are regularly trained	Person days of training	Person.Day			
<b>NCLN-04</b>	Increased participation in soul winning	Number of Members Participating	No.			
		Year on Year Growth Rate	%			
<b>NCLN-05</b>	Organize guidance and counseling programs for identifiable interest groups and needs	Number of activities organized	No.			
		Total number of persons who participated	No.			
<b>NCLN-06</b>	Increased counseling services for persons with needs (career, grief, family life, etc)	Number of persons counseled	No.			
		Year on Year Growth Rate	%			
<b>NCLN-07</b>	Develop a comprehensive Christian Education program for Members, Generational and Inter-Generational Groups	By 30th June 2022	Date			
<b>NCLN-08</b>	Review and realign the Role of the catechist in contemporary ministry of the Church	By 30th June 2021	Date			
<b>NCLN-09</b>	Develop a comprehensive continuous education program in ministry and leadership for Agents	By 30th June 2022	Date			
<b>NCLN-10</b>	Develop a comprehensive lay leadership development and training for the Church	By 30th June 2022	Date			